

# IAH National Chapter Event Funding Application Form

## Purpose

This form is for IAH National Chapters to apply for funding to support event organisation. Priority will be given to applications from Chapters in low-income countries or with limited financial resources.

## 1. National Chapter

|                                        |  |
|----------------------------------------|--|
| <b>Name of National Chapter</b>        |  |
| <b>Contact person (name and email)</b> |  |

## 2. Event details

|                                      |  |
|--------------------------------------|--|
| <b>Title of event</b>                |  |
| <b>Proposed date(s) and location</b> |  |

## 3. IAH Principles

Please confirm that this event fits with the principles of IAH.

*IAH supports scientific integrity, inclusivity, professional conduct, and the open exchange of hydrogeological knowledge for the public good.*

☐ Yes, we confirm this event aligns with the principles of IAH.

## 4. Local Responsibilities and Risk Assessment

The National Chapter is responsible for ensuring that the event:

- complies with all local laws, regulations, and insurance requirements;
- has an appropriate risk assessment completed and approved.

☐ Yes, we confirm that these requirements will be met.

## 5. Funding Request

|                                                                                                                    |  |
|--------------------------------------------------------------------------------------------------------------------|--|
| <b>Amount of funding requested<br/>(please state currency and<br/>note the maximum funding<br/>criteria below)</b> |  |
|--------------------------------------------------------------------------------------------------------------------|--|

**Briefly explain how the funding will be used (1–2 sentences). Funding must directly benefit IAH members.**

The maximum funding is £500 GBP for single-day events, online events, or events with fewer than 100 participants. The maximum funding is £1,000 GBP for multi-day events, in-person events, or events with 100 or more participants. Where an event meets criteria in both categories, the higher funding limit may be applied.

## 6. Participants

**Expected number of participants attending the event**

## 7. Previous applications

National Chapters should not apply for funding in consecutive years, in order to ensure fair distribution of limited funds.

☐ We confirm that we did not apply for funding in the last 12 months.

## 8. Declaration

- ☐ We confirm that the information provided is accurate.
- ☐ We accept full responsibility for organising the event in line with local requirements and IAH principles.
- ☐ We will submit a short written report within two months after the event, which will include expenditure details and receipts.
- ☐ We confirm that the funding will not be used for ineligible costs (e.g. speaker fees, gifts, personal expenses, alcohol, equipment purchases, organiser payments, or general overheads).

|                  |  |
|------------------|--|
| <b>Name</b>      |  |
| <b>Role</b>      |  |
| <b>Signature</b> |  |
| <b>Date</b>      |  |

Please return this form to [info@iah.org](mailto:info@iah.org) at least two months before the planned event. Late submissions may not be considered. The application will be review monthly by the IAH Executive committee. If successful, funding will be transferred directly to the National Chapter's bank account.